



NORTH CAROLINA BOARD OF LANDSCAPE ARCHITECTS

P.O. Box 41225 • Raleigh, NC 27629-1225 • www.ncbola.org
 Phone: (919) 850-9088 • Email: contact@ncbola.org

Application for Organization Certificate of Registration

Date: _____

(NOTE: Board meets quarterly. Applications and supporting documentation must be received 30 days prior to meeting.)

Application is hereby made for Organization Certificate of Registration as a Landscape Architectural Corporation. In the case of Corporations, this application is made under the provisions of Chapter 55B “The Professional Corporation Act” of the General Statutes of North Carolina.

1. Name of Applicant Organization: _____

2. Name of Firm Manager: _____ Email: _____
 (The firm manager will receive communications from the Board and be responsible for keeping Corporate License current.)

3. Business Address: _____

Business City, State, Zip: _____

Business Phone: _____ Business Fax: _____

Website: _____

4. Present Title Used by Firm: _____
 (If different from Corporate Title applied for)

5. NC Licensed Landscape Architect: _____ License No.: _____

6. Services offered, or to be offered by the Corporation (please check all that apply):
 Landscape Architecture Engineering Architecture Land Surveying Other (Specify): _____

7. Original Date of Incorporation: _____

8. The Officers of the Applicant Organization are*:

President:	Profession:	State & License #
Address:		
Vice President:	Profession:	State & License #
Address:		
Secretary:	Profession:	State & License #
Address:		
Treasurer:	Profession:	State & License #
Address:		

*Attach a supplemental sheet if more space is required.

9. The Shareholders of the Applicant Corporation/Firm are*:

Name:	Profession:	State & License #
Address:		
Name:	Profession:	State & License #
Address:		
Name:	Profession:	State & License #
Address:		
Name:	Profession:	State & License #
Address:		

*Attach a supplemental sheet if more space is required.

10. Submit the following with this application:

- a. In the case of corporations, one copy of the Proposed Articles of Incorporation, Articles of Amendment, Certificate of Authority, or other corporate document which shall be in conformance with the requirements of Chapter 55B of the General Statutes of North Carolina. Visit www.secretary.state.nc.us/corporations
- b. Application fee in the amount of One Hundred Dollars (\$100.00), which shall be made payable to “North Carolina Board of Landscape Architects (NCBLA).”

11. Foreign Corporation:

In addition to information required in 1 through 6 for domestic corporations, please submit:

- a. Corporate Practice Certificate or other evidence of Corporate Registration with the licensing board of the State of Incorporation.
- b. If the applicant organization does not hold such a certificate, does the State have a licensing act for landscape architects? yes no
- c. If so, is it a Practice Act? yes no A Title Act only? yes
Does it recognize the corporate practice of landscape architecture? yes no
- d. If so, are Corporate Certificates: required optional not issued

12. References:

Please give name, title and address of at least three registered Landscape Architects or Landscape Architectural Organization or public officials who are familiar with the applicant corporation or its officers and licensees.

1.	
2.	
3.	

Affidavit and Notarization:

The Undersigned certifies that he is an officer of the above named organization, namely its _____; that the application is duly authorized, and that the statement made in said application are true and accurate.

Signature

Title

Sworn to and subscribed before me, this _____ day of _____, 20____

Notary Public: _____

My Commission Expires: _____

Seal